Loyola University Chicago Libraries
Support for Online Teaching and Learning
March 20, 2020

Important Links and Contact Information

Library website and catalog: http://libraries.luc.edu/
Library services continuity page: http://libraries.luc.edu/continuity
Research guides: http://libguides.luc.edu/
Subject specialist librarian contact information: http://libraries.luc.edu/specialists
Off-campus access information: http://libraries.luc.edu/offcampus
Chat with the library online: http://libraries.luc.edu/ask/chat
Document delivery and interlibrary loan: https://illiad.luc.edu/illiad/IAL/logon.html
Contact Niamh McGuigan, Head of Reference Services, with any questions: nmguigan@luc.edu

Library and Information Literacy Instruction

Librarians are available to provide instruction on research and information literacy topics to your online course. Synchronous instruction can be provided via Zoom. For asynchronous classes, librarians will work with you to develop course content that can be delivered to your students. In this new environment, librarians are looking for creative ways to work with instructors to support teaching and learning.

Library and Information Resources

Digital Library Resources:

Many digital library resources can easily be integrated into online courses, including:

- E-journals
- E-books
- Streaming Media
- Online research tools and databases
- Digitized primary source databases
- Digital collections from LUC Archives and Special Collections
- Online reference sources

All digital resources are available on the library website. In some cases, links to online library resources need to be specially configured for off-campus access. Library staff will be happy to do this for you on request, or you can configure links yourself according to this guide: http://libguides.luc.edu/linking
All physical library materials, including books, print journals, and DVDs, will be unavailable until the campus re-opens. Alternative options for accessing some materials are available.

While campus remains closed, the library will provide access to books in an e-book format whenever possible. All students and faculty are encouraged to request books needed for teaching and research.

The library will also attempt to deliver print books by mail to the following groups:

- Students enrolled in graduate courses
- Undergraduate students in senior capstone courses
- Undergraduate students working on sponsored research projects.

This program is limited to books needed for research papers and projects, and does not apply to assigned or recommended course texts. (Faculty may request assigned texts and the library will purchase an ebook version, if available.) Library staff will evaluate each request based on available purchase options and cost, and will have new books shipped directly to students. Students will be asked to return all books once campus re-opens.

To make a request for a print or e-book:
- Complete this form on the library website: [http://libraries.luc.edu/purchase](http://libraries.luc.edu/purchase)
- Send an email to the subject specialist librarian assigned to the student’s program or major: [http://libraries.luc.edu/specialists](http://libraries.luc.edu/specialists)

**Interlibrary Loan**

Interlibrary loan for physical materials is no longer available. ILL for e-journal articles is still available at this time, but some requests may not be filled, as all academic libraries are operating with limited staffing and resources. [https://illiad.luc.edu/illiad/IAL/logon.html](https://illiad.luc.edu/illiad/IAL/logon.html)

**Research Guides and Tutorials**

Librarians can create specialized research guides and tutorials for your courses. Research guides can be useful for gathering a list of relevant online resources for a class or project, and providing contextual information for how best to use these resources. Tutorials can take the form of either an instructional video or a guided interactive experience using online resources.

Sample Research Guide: [http://libguides.luc.edu/ucwr110](http://libguides.luc.edu/ucwr110)

Sample Instructional Video: https://luc.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=720d1e00-1022-4e20-bf45-ab8101252587

Sakai

You can request that a librarian be added to your Sakai course. Librarians can add links to online resources, create lessons and other content, moderate forums, or join online class sessions.

Research Consultations

Librarians can respond to questions via email, or schedule consultation meetings with students and faculty via zoom. http://libraries.luc.edu/ask/chat

The library also provides a 24 hour online chat service for immediate library and research support. This service is staffed Loyola Chicago library staff the following hours:

- Monday – Thursday 9:00am – 10:00pm
- Friday 9:00am – 5:00pm
- Saturday 10:00am – 6:00pm
- Sunday 12:00pm – 10:00pm
- Online chat for all other hours is covered by library staff at partner institutions. These librarians will be able to provide research support and help you access our online resources, but may not be familiar with questions that are specific to our library.