Staff Council

November 16th, 2017
2:00-4:00 pm

AGENDA

Absent: Kieran Murphy, Ed Gricius, Allen Latonya, Jennifer Fernandes, Betsi Burns

1. Approval of October Minutes
   a. Motion to approve: Jeremiah Martin
   b. Second: Kelsey Gerber
      ACTION: Passed

2. Ombudsman – Presentation by Chris Murphy
   a. USC asked Chris to speak on this position in response to a staff member’s concern
   b. Please see recording: Ombuds Presentation Recording
   c. ACTION: Explore & create possible proposal
      i. Jacqueline Walker, Joyce Knight, Matthew Lewis, Genevieve Buthod
      ii. Meet with Chris to discuss next steps

3. Follow-up on action items
   a. Parking – Conclusion
      i. Final Feedback - post parking options during special events on their website for non-permit holders
         1. Parking agreed
      ii. At this point, this issue has been resolved
   b. Shuttle Proposal
      i. Survey been out for two weeks & sent to administrators and summer faculty
      ii. 278 responses have been received to date
1. 20% would not use it during the summer
2. 80% would use it during the summer
   a. 60% use it 1 to 2 days a week

iii. Funding
1. 49% comes from Student Development
2. 49% Residence Life
3. 2% University operating budget

iv. In 2019 the current contract will expire
   1. Possible time to discuss and adjust contact

v. ACTION ITEM: Jeremiah & Joyce
   1. Talking to transportation regarding these issues
   2. Write proposal that will be shared during Dec meeting before moving on to University Senate

   c. Bylaws
      i. ACTION ITEM: Besti & Joyce are still completing & will provide additional updates during Dec meeting

4. New Business
   a. New members
      i. Genevieve Buthod – Staff Development Committee
      ii. Stephanie Sferra – Staff Recognition Committee
   b. Explore ways that USC can be part of Plan 2020
   c. Consider budget constraints with all action items
   d. Explore diversity and ways to provide support across all three campuses

5. Committees Reports roles and responsibilities
   a. Communication
      i. Nov. newsletter went out on Monday (11/13)
      ii. Website continues to be updated as needed
      iii. Note we are trying to support other areas on campus but often we receive this information without significant time
   b. LEEF
      i. Have received 5 requests so far with a new one this week
         1. This is already more than what was received the entire 2016-2017 USC year
      ii. Looking at funding and current budget
      iii. Spirit contest at Holiday reception (Fundraiser)
         1. Flyers are created
2. Ready to be sent once approved by UMC

c. Social Events & Community Building
   i. Campus Social
      1. LSC – Ice Cream Social 12/7 at 11:30 -1 pm in IC 4th floor
      2. WTC – Doughnuts & Cider 12/7 at 11:30 – 1pm in Wintrust
      3. Dec 2nd Staff & Faculty Basketball game
         a. Bulldogs at 1pm
         b. Staff Recognition winners will be announced during the basketball game

d. Staff Development
   i. Lunch & Learns
      1. 2 people attended Oct. 27th at WTC
      2. 7 people attended Nov. 16th at LSC
   ii. LUC & Me – still seeking mentors

e. Staff Recognition
   i. SREA (Nov. 29th at 3pm)
      1. 49 nominations were received
      2. All three campuses are represented
      3. Plan on attending as a USC staff member
   ii. Monthly Awards
      1. Announcements went out today for Nov winners
      2. Encourage additional nomination for this award
      3. Monthly award winners are invited to SREA

6. Committee Break-out Sessions
7. Adjournment

**Next Meeting: December 14th**

**Dec meeting will be at WTC or online with a holiday celebration to follow**